

PROPERTY INTAKE FORM

This form serves to share relevant information regarding the property.

Property

Address _____

Postcode + city _____

Property owner

Name _____

Keys (amount)

Front door _____

Back door _____

Other keys _____

Meter readings (reading + date)

Gas _____

Electricity _____

Water _____

Others _____

Heater

Type _____

Last check _____

Type _____

Last check _____

Association of property owners (Vereniging van Eigenaren)

VVE payments _____

Administrator _____

De BeheerCompagnie B.V.

Timorplein 52
1094 CC Amsterdam
+31 (0)20 – 880 11 62

Bank account

Bank account rental payments

info@debeheercompagnie.nl
www.debeheercompagnie.nl
CoC 53.04.87.09 VAT (BTW) NL.8507.23.358.B01
NL 97 RABO 03 14 77 42 70
NL 42 RABO 01 33 80 00 32

Contact person _____
Address _____
Postcode + city _____
Telephone _____
E-mail _____

Maintenance contracts

Kind of contract _____
Company _____
Contact person _____
Address _____
Postcode + city _____
Telephone _____
E-mail _____

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Other

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